

INDEPENDENT SCHOOL DISTRICT 196
Rosemount, Minnesota
Educating our students to reach their full potential

Series Number 707.2.2AR Adopted March 1994 Revised May 2006

Title Video Cameras on School Buses

1. **Use of Video Cameras** – New buses purchased by District 196 will be equipped with a box to house a video camera. Video cameras are intended to decrease student misbehavior and allow safe bus operation for students, drivers and other motorists.
 - 1.1 Video cameras will be rotated among buses. The coordinator of transportation or designee will determine on which buses to place the cameras and for how long.
 - 1.1.1 If a video or audio recording device is placed on a school bus, the bus also must contain a sign or signs, conspicuously placed, notifying riders that their conversations or actions may be recorded on tape.
 - 1.2 When misbehavior does occur on a bus with a camera, the driver will notify the chief mechanic as soon as possible so he or she can pull the videotape and give it to the coordinator of transportation or designee.
 - 1.3 The coordinator of transportation or designee will review the videotape and permit school administrators to view the videotape, as deemed necessary. (To preserve data privacy and the rights of students, parents will not be allowed to view the videotapes.)
 - 1.4 The chief mechanic will keep a detailed log of which buses have cameras.
 - 1.5 Videotapes showing serious inappropriate behavior will be kept indefinitely. Videotapes showing common infractions will be kept for one week.
2. **Parent Notification** – Before the beginning of each school year, parents will be notified that video cameras are used on some school buses and that their students may be videotaped.
3. **Video Cameras on Contracted Buses** – When a video camera is needed on a contracted bus, the coordinator of transportation or designee and the contractor will work together to maintain District 196 bus video camera/box procedures.

References: - Minnesota Statute 121A.585, Notice of recording device on a school bus