

INDEPENDENT SCHOOL DISTRICT 196
Rosemount-Apple Valley-Eagan Public Schools
Educating our students to reach their full potential

Series Number **704.6.2P** Adopted **June 2007** Revised _____

Title **Petty Cash Request** _____

Date _____

Requested by _____

Description _____

General ledger account code _____

Cash disbursed by _____

Cash received by _____

Date _____

Attach receipts below, on reverse side or on another 8½ x 11 piece of paper