

INDEPENDENT SCHOOL DISTRICT 196
Rosemount-Apple Valley-Eagan, Minnesota
Educating our students to reach their full potential

Series Number 602.6.1AR Adopted September 1980 Revised October 2013

Title Grade Acceleration of Students in Grades K-8

1. **Request for Consideration** – A teacher or parent requesting consideration for possible grade acceleration of a student will request review by the referral team by completing procedure 602.6.1.1P, Request for Consideration of Grade Acceleration.
 - 1.1 The referral team will be made up of the classroom teacher(s), gifted and talented specialist/coordinator, principal, psychologist and gifted and talented specialist/coordinator from the next level if needed.
 - 1.2 The referral team will meet to review the request and complete Procedure 602.6.1.2P, Referral Team Summary for Grade Acceleration.
2. **Assessment** – If the referral team determines the request to be appropriate, Procedure 602.6.1.3P, Permission for Grade Acceleration Consideration, will be completed. If the referral team determines the request to not be appropriate, Procedure 602.6.1.4P, Denial of Consideration for Grade Acceleration, will be completed.
 - 2.1 Academic achievement and aptitude data will be collected and reported by the gifted and talented specialist/coordinator, classroom teacher or psychologist. Specific areas of reading, math and written language will be evaluated and reported on Procedure 602.6.1.5P, Report of Data Collection for Consideration of Grade Acceleration.
 - 2.2 Intelligence will be assessed by the psychologist, with the findings to be included on Procedure 602.6.1.5P, Report of Data Collection for Consideration of Grade Acceleration.
 - 2.3 Classroom teacher observations and comments will be reported on Procedure 602.6.1.5P, Report of Data Collection for Consideration of Grade Acceleration.
3. **Meeting** – A meeting, including the parent(s) or guardian(s), principal, classroom teacher(s), psychologist and gifted and talented specialist/coordinator, will follow the data collection and assessment. The student’s parent(s) or guardian(s) will be notified about the meeting, using Procedure 602.6.1.6P, Notice of Meeting for Consideration of Grade Acceleration.
 - 3.1 A recommendation to grant or deny the grade acceleration will result from the meeting.
 - 3.2 The meeting results will be recorded on Procedure 602.6.1.7P, Meeting Summary for Consideration of Grade Acceleration.
 - 3.3 If the grade acceleration is approved, the gifted and talented specialist/coordinator will complete Procedure 602.6.1.8P, Transition Plan for Grade Acceleration.
4. **Record-keeping**
 - 4.1 Copies of Procedure 602.6.1.7P, Meeting Summary for Consideration of Grade Acceleration and Procedure 602.6.1.8P, Transition Plan for Grade Acceleration, will be distributed as follows:
 - 4.1.1 Student’s cumulative folder;
 - 4.1.2 Director of teaching and learning;
 - 4.1.3 Director of elementary or secondary education, for appropriate grade level, and
 - 4.1.4 If grade acceleration was approved, student information supervisor.
 - 4.2 All grade acceleration files are kept in a central location in the student’s school of attendance with other case study files in a section labeled “Grade Acceleration.”