

INDEPENDENT SCHOOL DISTRICT 196  
Rosemount, Minnesota  
*Educating our students to reach their full potential*

Series Number 602.5.4P Adopted October 2006 Revised \_\_\_\_\_

Title Meeting Summary for Consideration of Retention

Student's name \_\_\_\_\_ Date \_\_\_\_\_

Grade \_\_\_\_\_ School \_\_\_\_\_

Summary:

Signatures of people in attendance:

\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

Signatures of Preassessment Team Members

Title

The team decision process has been completed in accordance with Administrative Regulation 602.5AR, Retention of Students in Kindergarten through Grade Eight. The above-named student is:

\_\_\_\_\_ not approved for retention.  
\_\_\_\_\_ approved for retention in grade \_\_\_\_\_.

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date

**Parent or Guardian:** Please sign below to indicate that you are aware of the decision that has been made.

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date

- Copy student's cumulative folder
- Copy director of elementary or secondary education
- If approved, copy to Student Information Supervisor