

INDEPENDENT SCHOOL DISTRICT 196  
Rosemount–Apple Valley–Eagan Public Schools  
*Educating our students to reach their full potential*

Series Number 506.2.1AR Adopted February 1990 Revised August 2015

Title **Student, Community Education Participant or Visitor Medical Emergencies**

**1. Students**

- 1.1 Each K-12 student's parent or guardian shall maintain up-to-date health and emergency contact information online through SchoolView. Parents of children participating in early childhood programs may maintain health and emergency contact information online or by completing District Procedure 506.2.1.3P.
- 1.2 In case of the serious injury or illness of a student in school, the following steps will be taken immediately:
  - 1.2.1 The school nurse will be called;
  - 1.2.2 Emergency telephone number 911 will be called, if deemed necessary, and
  - 1.2.3 The student's parent, guardian or other person designated as an emergency contact will be called. If none of them can be reached, the school staff will make whatever arrangements are necessary for the health of the student.
  - 1.2.4 In case of an emergency involving a student, the school nurse or other school staff trained in the use of the automatic external defibrillator and cardio-pulmonary resuscitation (CPR) may use the defibrillator on the student, as appropriate.

**2. Medical Incident Report for Students, Community Education Participants and Visitors**

- 2.1 In case of the serious injury or illness of a student, a Medical Incident Report for Students, Community Education Participants and Visitors (District Procedure 506.2.1.4P) will be completed and kept in the student's cumulative file.
- 2.2 In case of the serious injury or illness of a community education participant, a Medical Incident Report for Students, Community Education Participants and Visitors (District Procedure 506.2.1.4P) will be completed and kept on file by the appropriate Community Education office.
- 2.3 In case of the serious injury or illness of a visitor, a Medical Incident Report for Students, Community Education Participants and Visitors (District Procedure 506.2.1.4P) will be completed and kept on file in the school or building where the incident occurred.