

INDEPENDENT SCHOOL DISTRICT 196  
Rosemount-Apple Valley-Eagan Public Schools  
*Educating our students to reach their full potential*

Series Number 406.5AR Adopted August 1988 Revised December 2013

Title **Tobacco-Free Environment**

1. The use of tobacco products, and liquid and electronic cigarettes is prohibited in District 196 buildings, on district property and in district vehicles by employees, students and visitors, with the exception of an American Indian furnishing tobacco to an American Indian under the age of 18 as part of a traditional American Indian spiritual or cultural ceremony, or of the lighting of tobacco by an adult as part of a traditional American Indian spiritual or cultural ceremony.
  - 1.1 The success of this policy depends on the cooperation of all employees, students and visitors.
  - 1.2 All people on district property shall be responsible for complying with this policy.
2. The following steps shall be taken if this policy is violated.
  - 2.1 Employees
    - 2.1.1 First violation – The appropriate supervisor shall give informal verbal notice to the employee and remind him/her about the district’s tobacco-free policy and the availability of tobacco cessation programs.
    - 2.1.2 Second violation – The appropriate supervisor shall give an informal written notice to the employee and again remind him/her about the district’s tobacco-free policy and the availability of tobacco cessation programs.
    - 2.1.3 Third violation – The appropriate supervisor shall give the employee a formal written notice and send a copy of the notice to the employee’s personnel file.
    - 2.1.4 Further violations shall be considered insubordination and dealt with accordingly.
  - 2.2 Students
    - 2.2.1 In accordance with Administrative Regulation 503.3AR, Student Behavior Expectations and Consequences for Misbehavior, students are expected to comply with laws and regulations pertaining to the possession and use of tobacco, and liquid and electronic cigarettes, and are prohibited from possessing or using tobacco, and liquid and electronic cigarettes in district buildings, on district grounds, in district vehicles and at district events.
    - 2.2.2 Violations should be reported to the building principal or his/her designee.
    - 2.2.3 The building principal shall deal with the student in accordance with school discipline procedures.
  - 2.3 Visitors
    - 2.3.1 Visitors are defined as parents, community residents, students and staff from other school districts, and all other persons on or in district property, buildings or vehicles.
    - 2.3.2 Visitors observed using tobacco on district property should be asked to refrain from doing so.
      - 2.3.2.1 A visitor who continues to use tobacco on school property should be reported to the supervisory personnel present.

- 2.3.2.2 The supervisor shall take action which may include asking the person to refrain from using tobacco or directing the person to leave district property.
  - 2.3.3 Repeated violations may result in a recommendation to the superintendent that the person be prohibited from entering district property for a specified period of time.
- 2.4 Involvement of law enforcement officials
  - 2.4.1 The administration may call in the local law enforcement agency to help enforce this policy.
  - 2.4.2 Violation of the Minnesota Clean Indoor Air Act, by smoking in a designated non-smoking area, is a petty misdemeanor and a court injunction can be instituted against a repeated violator.

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**Reference:** - Minnesota Statute 144.4165, Tobacco products prohibited in public schools  
- Minnesota Statute 609.685, Sale of tobacco to children